

BOARD OF TRUSTEES MEETING
VILLAGE OF PLANDOME MANOR
PUBLIC MEETING
February 17, 2026

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday, February 17, 2026, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Matthew Clinton	Deputy Mayor
	Patricia O'Neill	Trustee
	James Baydar	Trustee
	Peter Kulka	Trustee
Also Present:	Katherine Hannon	Village Clerk
	Marie DePalo	Village Treasurer
	John Farrell, Esq.	Village Attorney
Absent:	Edward Butt	Building Inspector

Mayor Donno called the meeting to order at 7:03 p.m. and verified the presence of a quorum.

The Pledge of Allegiance

Mayor Donno led the Pledge of Allegiance.

Minutes

Mayor Donno called for the approval of the minutes from the Board of Trustees meeting held on January 20, 2026.

Trustee O'Neill made a motion to accept the minutes, seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Public Comment

- No members of the public were present.

Reports:

Village Treasurer

The Village Treasurer updated the Board on the following items:

- The Treasurer presented the Abstract of Audited Vouchers dated February 17, 2026, and the Profit & Loss Statement ending January 31, 2026.

Deputy Mayor Clinton

- Deputy Mayor Clinton presented the proposed budget for fiscal year 2026–2027 and noted that the Village remains in strong financial condition, having generated a surplus in the prior year and maintaining stable reserve balances. The Board determined that there is no need to override the tax levy limit, and the proposed budget includes a tax increase of 2%, consistent with the statutory cap. It was further noted that the Village is nearing the end of a 10–15-year road improvement cycle, creating an opportunity to rebuild capital reserves. The Board discussed funding for the proposed triangle expansion project, which will utilize grant funding and CHIPS balances. As part of the budget discussion, it was noted that the Village's lease provides occupancy through 2035 with modest rent increases of approximately 3% every three years. The Board discussed the addition of a budget line item for Village Hall security following an incident that recently occurred in Village Hall.

Village Clerk

The Village Clerk updated the Board on the following items:

- The Clerk presented the Board with revisions to the Village Workplace Violence Policy, prepared by the Village Attorney. Due to an incident that recently occurred in Village Hall, counsel had advised additional language to be

added to the policy. The Mayor referenced a proposed bill pending in the State Senate regarding workplace violence. The Clerk was also advised by counsel to purchase indoor cameras for Village Hall.

- The Clerk presented the Board with the 2026 to 2029 Village Maintenance and Snow Removal Contract from Robert Keogh. The Clerk noted that additional responsibilities were added to the maintenance duties in the contract.
- The Clerk reported to the Board that the Manhasset Bay Protection Committee has kept their dues at \$1,800 for 2026.
- The Clerk presented two resolutions to the Board for mailing election information to Village residents.
- The Clerk informed the Board on behalf of the Building Inspector that the owners of 1999 N. Plandome Road were in the process of filing a demolition permit.

Court Clerk

- The Court Clerk presented the Village Court Audit Report for fiscal year 2024-2025.
- The Court Clerk provided the Board with an update on a court decision that has been appealed to the Appellate Term.

Village Attorney

The Village Attorney updated the Board on the following items:

- The Village Attorney informed the Board that a decision on the Article 78 that was filed against the Board of Zoning and Appeals was decided to uphold the Boards decision.

Trustee O'Neill

Trustee O'Neill read the following into the meeting record:

Public Statement for the Record – February 17, 2026

Good evening,

I would like to take a moment to acknowledge and sincerely thank our Village Clerk Katie Hannon and our Village Treasurer Marie DePalo for the work they do every single day on behalf of our residents.

Their efforts extend far beyond routine administration. They have played an important role in helping the Village secure grants, coordinating with neighboring municipalities and other levels of government, and ensuring that village projects move forward efficiently. Their professionalism and organization contribute directly to the smooth functioning of this Village.

It is also important to understand the full scope of responsibility carried by our Village Clerk. Beyond her daily administrative duties, she works closely with the Building Inspector to process building permit applications, ensuring submissions are complete and properly coordinated so projects can move forward efficiently and in compliance with Village requirements. She coordinates all applications and meeting materials for both the Zoning Board of Appeals and the Design Review Board, serving as the central point of contact for residents navigating those boards.

In addition, the Katie serves as the Village Court Clerk, working closely with the Village Prosecutor and Village Justice to manage court filings, schedules, records, and communications. These responsibilities require accuracy, discretion, organization, and professionalism. Katie plays a central role in keeping Village government functioning smoothly and responsibly.

The diligence of our Treasurer, Marie DePalo, is reflected in our independent annual audit, which consistently returns little to no comment — something every municipality strives for and few achieve without great care and dedication.

Public service requires patience, collaboration, and civility — especially from those seeking elected office. Regardless of differences of opinion, there is no place for behavior that intimidates or undermines the staff who work diligently on behalf of all of us.

I am deeply upset and concerned that the tone surrounding this election has felt less neighborly than what we are accustomed to in our Village. I am truly sorry for that. There is no place in Village government for behavior that makes our staff feel intimidated or exposed to unacceptable behavior by anyone who enters the office. Our Clerk and Treasurer

provide essential services every day, and it would be a serious setback if either felt compelled to leave due to a lack of support or respect. Our community depends on their experience and steady presence.

I have lived in this Village for 38 years, and I care deeply about the character of this community. Katie and Marie, we are taking steps to ensure that the Village Office remains a professional and respectful environment for everyone.

Trustee Patricia O'Neill

Motions:

Trustee Kulka made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated February 17, 2026, and the Profit & Loss Statement ending January 31, 2026. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Deputy Mayor Clinton made a motion that the Board of Trustees approve the Maintenance and Snow Removal Contract with Robert Keogh Inc., beginning January 1, 2026, through December 31, 2029, in the sum amounts and rates per the written contract. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees adopt the resolution directing the Village Clerk to send a letter with applications for early mail voting ballots and absentee ballots to all residents in the Village, and the Village will use Minuteman Press for the mass mailing, not to exceed \$600.00. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees adopt the resolution directing the Village Clerk to send a letter with election information, to all residents in the Village, and the Village will use Minuteman Press for the mass mailing, not to exceed \$500.00. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence:

The Village Clerk presented the Board with the following pieces of correspondence:

1. The Nassau County Police Department reports for December 2025.

Motions:

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

Approved. VOTE: 5/0 - Motion passes

Signed by Katherine Hannon

Katherine Hannon

Village Clerk