

REQUIREMENTS FOR A DEMOLITION PERMIT

1. Application for Demolition Permit in duplicate
2. Affidavit of Ownership (on front of application)
3. Survey of plot plan indicating location of structure to be demolished
4. Contractor
 - a. Name, address, telephone number, email address & license number
 - b. Certificate of Insurance (compensation and disability)
 - c. Contractor must carry demolition insurance
 - d. Lead Certification by DEP
5. Nassau County Department of Health rodent letter
6. Letter of disconnects:
 - a. PSEG/National Grid (gas and/or electric)
 - b. Water District** (see below)
7. Permit Filing Fee:
 - a. Residential - \$100.00 plus .15¢ per square foot
 - b. Other - \$250.00

*Please be advised that ALL DEMOLITION PERMIT APPLICATIONS shall include a survey that provides spot elevations at the following locations:

- Each corner of the structure(s) to be demolished.
- Each change in direction in the property line in excess of 15 degrees; along the length of any property line. In the event that a single direction of a property line is less than 50 feet in length, the spot elevations shall be shown at the point of change in direction and at the mid-point between changes in direction.

All permit applications need to be accompanied by:

- General Liability Insurance Certificate (accord form)
- Certificate of Worker's Compensation Insurance (U-26.3 State Form issued by the NYS Insurance Fund)
- Disability Insurance Certificate (DB-120.1 State Form issued by the NYS Workman's Compensation Board)
- Copy of Contractors Nassau County or Town License
- Copy of Contractors Lead Certification

***If a project is located within the Port Washington Water District, water trucks must be used for dust control.**

*All certificates must list the Village of Plandome Manor, 55 Manhasset Avenue, Manhasset, NY 11030 as the certificate holder and additional insured.

INCORPORATED VILLAGE OF PLANDOME MANOR
55 Manhasset Avenue
Plandome Manor, New York 11030
(516) 627-3701

APPLICATION FOR DEMOLITION PERMIT

This application shall be filled out in duplicate. When approval stamp with signature is affixed below and returned to you, then this application becomes a Demolition Permit. The application process and demolition permit are subject to the conditions printed on the back. The Applicant is admonished to read the conditions on the back carefully.

All permits issued by the Building Department are strictly subject to the Zoning and Building Codes of the Incorporated Village of Plandome Manor and all New York State fire codes and construction codes applicable on the date of the application. NO ERROR OR OMISSION IN THE ISSUANCE OF A PERMIT SHALL LEGALIZE ANY CONSTRUCTION OR USE OTHERWISE PROHIBITED BY LAW.

RESIDENTIAL STRUCTURE [] **OTHER** [] **ACCESSORY STRUCTURE** []

Section: _____ **Block:** _____ **Lot (s):** _____ **Date:** _____

Owner's Information:

Last Name: _____ First Name: _____ Corp. Name: _____
Street Address: _____ City: _____ State: _____ Zip Code: _____
Tele Number: _____ Fax Number: _____ Email: _____

Contractor Information:

Last Name: _____ First Name: _____ Corp. Name: _____
Street Address: _____ City: _____ State: _____ Zip Code: _____
Tele Number: _____ Fax Number: _____ Email: _____

Address of Permit Activity:

Street Address: _____ City: _____
State: _____ Zip Code: _____ Tele Number: _____

Reason for Demolition: _____

Affidavit of Owner

State of New York}
County of Nassau}

_____, being duly sworn, deposes and says that he/she is the owner of the property heretofore describe and set forth in this application and that all of the statements in this application are true to the best of my knowledge and belief, and; there is no asbestos in the above referenced building/structures to be demolished, and; if any asbestos is encountered, a certified asbestos removal company will be hired to properly remove and dispose of the asbestos in accordance with all applicable laws.

Signature of Owner _____

Sworn to me this _____ day of _____, 20__

Signature of Notary Public _____

Affidavit of Contractor

State of New York}
County of Nassau}

_____, being duly sworn, deposes and says that he/she has an agreement with the owner of the property heretofore describe and set forth in this application to demolish the building/structures on the property, and; there is no asbestos in the above referenced building/structures to the best of my knowledge and belief, and; if any asbestos is encountered, a certified asbestos removal company will be hired to properly remove and dispose of the asbestos in accordance with all applicable laws.

Signature of Contractor _____

Sworn to me this _____ day of _____, 20__

Signature of Notary Public _____

NOT VALID UNLESS STAMPED HERE

This permit application must be accompanied by the following:

1. Current survey of the subject property identifying the building or structures to be removed.
2. Survey requirements for total demolition shall include spot elevations at the existing building(s) corner spot elevations along the property lines at 25-foot intervals and spot elevations at every change in property line direction.
3. Letter of water disconnect from the water district
4. Letter of electric and gas disconnect from PSEG/National Grid.
5. Letter of rodent inspection from the Nassau County Department of Health.
6. Certificate of Insurance to include Worker's Compensation, Disability, General Liability to include Demolition Insurance, and Lead Certification.

This permit is issued subject to the following conditions:

1. Contractor shall call building inspector PRIOR to the commencement of any demolition activity.
2. Demolition debris shall be removed from the site promptly and shall be disposed of at an approved site for the material in question.
3. Appropriate mitigative measures shall be employed before, during and after the demolition to control the generation of fugitive dust, storm water run-off and erosion.
4. A suitable construction fence shall be erected and maintained around the perimeter of the premises before, during and after the demolition process to be removed ONLY upon approval of the building inspector.
5. The permit will only be valid subject to the expiration of the Nassau County DOH rodent inspection.

DO NOT WRITE BELOW – FOR OFFICE USE ONLY

Demolition – Final Inspection Date:	Inspector Signature:
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