

**BOARD OF TRUSTEES MEETING**  
**VILLAGE OF PLANDOME MANOR**  
**PUBLIC HEARING**  
April 21, 2026

A regular meeting of the Board of Trustees of the Incorporated Village of Plandome Manor, Nassau County, New York, was held in Village Hall, at 55 Manhasset Avenue, on Tuesday, April 21, 2026, at 7:00 p.m.

Present:	Barbara Donno	Mayor
	Matthew Clinton	Deputy Mayor
	Patricia O’Neill	Trustee
	James Baydar	Trustee
	Peter Kulka	Trustee

Also Present:	Katherine Hannon	Village Clerk
	Marie DePalo	Village Treasurer
	John Farrell, Esq.	Village Attorney
	Edward Butt	Building Inspector

Mayor Donno called the meeting to order at 7:05 p.m. and verified the presence of a quorum.

**The Pledge of Allegiance**

Mayor Donno led the Pledge of Allegiance.

**Presentation - GOGov**

- The Clerk presented a recorded meeting with the Mayor, Clerk, and a GOGov representative. Following the presentation, the Board discussed the inclusion of GOGov in the 2026–2027 budget. The Board discussed how the program would modernize and improve the Village’s communication system, which is currently handled primarily through email notifications sent by the Clerk for matters such as emergency communications, road closures, street sweeping, Village Hall closures, and other Village notices. Concerns were discussed regarding some residents not receiving these email notifications in a timely manner due to the current blind copied email distribution process. The Mayor noted that the GOGov system would improve communication and transparency by allowing residents to receive notifications through multiple methods, including email, text messages, push notifications through a mobile application, and Village newsletters. The application would also provide residents with direct access to information posted on the Village website. The Board additionally discussed that several surrounding villages have already implemented, or are in the process of implementing, the GOGov program.

**Public Hearing - Adopting the 2026-2027 Village Budget**

Deputy Mayor Clinton presented the 2026-2027 Village Budget. A verbatim transcription of the discussion can be found in the public hearing transcript.

Trustee Baydar made a motion that the Board of Trustees open the public hearing for the village budget for the fiscal year June 1, 2026, to May 31, 2027. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye	Deputy Mayor Clinton: Aye	Trustee Kulka: Aye
Trustee Baydar: Aye	Trustee O’Neill: Aye	

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees close the public hearing for the village budget for the fiscal year June 1, 2026, to May 31, 2027. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Deputy Mayor Clinton made a motion that the Board of Trustees adopt the Budget for the fiscal year June 1, 2026, to May 31, 2027. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

### **Minutes**

Mayor Donno called for the approval of the minutes from the Board of Trustees meeting held on March 16, 2026. Trustee O'Neill made a motion to accept the minutes, seconded by Trustee Kulka.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

### **Public Comment**

No members of the public were present.

### **Reorganization – Mayoral Appointments**

The Village Clerk read the following Mayoral appointments:

- Deputy Mayor – Matthew Clinton (1 year)
- Budget Officer— Matthew Clinton (1 year)
- Code Enforcement Officer – John Mancusi (1 year)
- Code Enforcement Officer – Andy Mulchinsky (1 year)
- Building Inspector – Edward Butt (1 year)
- Road Commissioner – Edward Butt (1 year)
- Village Prosecutor – Richard Prisco Esq. (1 year)
- North Shore Cable Commission – Barbara Donno (1 year)
- Manhasset Bay Protection Committee Representative - Tom Lang (1 year)
- BZA Alternate - Nicholas Cyprus (1 year)
- DRB Seat # 2 – Candida Cucharo (3 years)
- DRB Alternate – Bina Kumar (1 year)
- Village Arborist – Richard Weir, III
- Village Attorney's – Sahn Ward, John Farrell Esq. (1 year)
- Village Auditor – Cullen & Danowski, LLP (1 year)
- Registrar of Vital Statistics – Town of North Hempstead's Clerk Ragini Srivastava (1 year)
- Deputy Registrar of Vital Statistics - Town of North Hempstead's Clerk Ragini Srivastava (1 year)

Deputy Mayor Clinton made a motion that the Board of Trustees approve the appointment of the following positions and names. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye Deputy Mayor Clinton: Aye Trustee Kulka: Aye

Trustee Baydar: Aye Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

## **Reorganization - Resolution:**

Trustee O'Neill made a motion that the Board of Trustees approve the following organizational resolution:

Be it Resolved,

- a. that in the absence of the Mayor or in his/her inability to act, the Deputy Mayor be and is hereby authorized to assume all the responsibilities and perform all the duties of the Mayor of said Village as are provided by law.
- b. that the Board of Trustees designates the third Tuesday of each month as the regular meeting date for the Board of Trustees.
- c. that the Board of Trustees adopts that Special Meetings may be called by the Mayor or any Trustee with 24 hours' notice by telephone, e-mail, or in writing, unless an emergency exists.
- d. that the Board of Trustees designates April 20, 2027, as the date of the next Village Organizational Meeting.
- e. That the Board of Trustees does hereby designate M&T, ConnectOne, TD Bank, and NYCLASS, as the official depositories of all money received by the Village.
- f. that the Board of Trustees authorizes the Board of Zoning Appeals, Design Review Board, Mayor, Board of Trustees, Village Justice, Associate Justice, Village Clerk, Treasurer, Building Inspector, and Code Enforcement Officer to attend any training schools and/or conferences.
- g. that the Board of Trustees shall approve reimbursement of actual expenses for attendance at meetings, schools, and conferences.
- h. that the Village Clerk is authorized to execute all documents in relation to grant applications on behalf of the Village.
- i. that the Board of Trustees approves the Comprehensive Emergency Management Plan.

The motion was seconded by Trustee Kulka.

Mayor Donno: Aye

Deputy Mayor Clinton: Aye

Trustee Kulka: Aye

Trustee Baydar: Aye

Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

## **Reports:**

### **Treasurer**

The Village Treasurer updated the Board on the following items:

- The Treasurer provided the report on the Abstract Report of Audited Vouchers dated April 21, 2026, and the Profit and Loss Statement ending March 31, 2026.

### **Village/Court Clerk**

The Village Clerk/Court Clerk updated the Board on the following items:

- The Clerk presented the Board with a letter to the NYS Assembly and Senate for the Village's Home Rule Request to have the ability to sell tax liens. The Board discussed the importance of the legislation in preserving the Village's financial stability and ensuring the continued collection of delinquent taxes.
- The Clerk presented a resolution to amend the Schedule of Fees to include a permit close-out fee. The Clerk reported that the Building Department currently has a backlog of open permits for completed work dating back several years, and that repeated letters have been sent to homeowners regarding the outstanding permits with little to no response. The Board discussed creating a permit close-out fee process for older permits, including a reduced fee if the owner responds and closes out the permit within a specified period, and a higher renewal fee if no action is taken. The purpose of the amendment is to encourage property owners to resolve outstanding permits, which can become an issue during the sale or refinancing of a home.

- The Board discussed a vacancy on the Design Review Board following a member's resignation. The Board discussed potential residents who may be interested in serving, including individuals with design backgrounds. The Board discussed sending out a notice seeking volunteers for the Design Review Board.
- The Clerk advised the Board that the Village website will need to become ADA-compliant by 2027. The Clerk reported that the Village's website consultant will research the requirements and provide an estimate for the work needed to bring the website into compliance.

### **Building Inspector**

The Building Inspector updated the Board on the following items:

- The Building Inspector provided the Board with an estimate from Robert Keogh for relocating and securing the garbage bins on North Plandome Road by the beach steps for \$1,310.00. The proposed work would include placing the cans farther back, installing a concrete pad, and securing the cans so they remain stable and do not move or blow over.
- The Board then discussed plantings at the Village shed on Circle Drive. The Mayor mentioned that the Village will plant a victory garden at the shed for America 250.

### **Mayor**

- The Mayor mentioned to the Board that Nassau County has outlawed e-bikes and e-scooters. The Board discussed public safety issues involving children riding them on public roads and that a notification should be sent to residents.
- The Mayor mentioned to the Board that a cell tower would be installed in the Village of Plandome by the train station. It was noted that the tower may improve cellular service in the area, which is currently poor in certain locations.

### **Village Attorney**

The Village Attorney presented the following items to the Board:

- The Village Attorney presented a resolution in support of Assembly Bill A10387/Senate Bill 9558 - The 'Local Government Notice Modernization and Transparency Act.' The Board discussed that the proposed state legislation would allow municipalities, upon adoption of a local law, to publish certain public notices on the municipal website instead of in a newspaper.
- The Village Attorney presented a resolution in support of New York State Assembly Bill A.10806/Senate Bill S.S9660 - The 'Uniform Fire Prevention and Building Code Accountability Act.' The Board discussed that the proposed legislation would remove the mandatory 30-day correction period for certain fire code violations and provide greater discretion to enforcement officers based on the severity of the violation.

### **Motions:**

Deputy Mayor Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated April 21, 2026, and the Profit & Loss Statement ending March 31, 2026. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Deputy Mayor Clinton made a motion that the Board of Trustees approve the 2026-2027 beautification funds request from the residents of Gulls Cove, Circle Drive, Plandome Mills, Plandome Park, and Elm Sea for the sole purpose of improving or maintaining each area for beautification and not to exceed the amount set forth in the 2026-2027 approved village budget. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees adopt a resolution to amend the Schedule of Fees. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Baydar made a motion that the Board of Trustees adopt a resolution in support of Assembly Bill A10387/Senate Bill 9558 - The 'Local Government Notice Modernization and Transparency Act.' The motion was seconded by Trustee Kulka.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Kulka made a motion that the Board of Trustees adopt a resolution in support of New York State Assembly Bill A.10806/Senate Bill S.S9660 - The 'Uniform Fire Prevention and Building Code Accountability Act.' The motion was seconded by Trustee Baydar.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees approve up to \$2,000.00 for landscaping at the Village shed on Circle Drive. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees approve the estimate prepared and submitted by Robert Keogh, Inc. for the concrete stabilization of the garbage cans by the beach steps on North Plandome Road, in the amount of \$1,310.00. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Correspondence:**

The Village Clerk presented the Board with the following pieces of correspondence:

1. The Nassau County Police Department reports for February 2026.

**Motions:**

Deputy Mayor Clinton made a motion that the Board of Trustees convene into executive session. The motion was seconded by Trustee Baydar.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Deputy Mayor Clinton made a motion that the Board of Trustees convene into regular session. The motion was seconded by Trustee O'Neill.

Mayor Donno: Aye                      Deputy Mayor Clinton: Aye                      Trustee Kulka: Aye  
Trustee Baydar: Aye                      Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Deputy Mayor Clinton made a motion that the Board of Trustees approve the Nassau County Police Department's installation of a license plate reader in the Village. The motion was seconded by Trustee Kulka.

Mayor Donno: Aye

Deputy Mayor Clinton: Aye

Trustee Kulka: Aye

Trustee Baydar: Aye

Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Deputy Mayor Clinton.

Mayor Donno: Aye

Deputy Mayor Clinton: Aye

Trustee Kulka: Aye

Trustee Baydar: Aye

Trustee O'Neill: Aye

**Approved. VOTE: 5/0 - Motion passes**

*Signed by Katherine Hannon*

Katherine Hannon

Village Clerk

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